

Training Courses in Alternative Dispute Resolution (ADR) – International Arbitration & Mediation



VIRTUAL AND IN-PERSON TRAINING PROGRAMMES COURSES INFORMATION SHEET

What is ADR?

Alternative Dispute Resolution (ADR) is a private alternative to the resolution of disputes by litigation in the public court system. ADR is used in many countries in the Caribbean and, in many cases, it can be faster, more flexible, less expensive and less confrontational than litigation. Disputes can arise in any sector of business and, whatever your career path, knowing what ADR is and the various processes involved will be beneficial. If you are considering a career in ADR, or in a position where you may be advising others who could benefit from ADR or where you might need to use it yourself, then you should consider the following courses offered by the Caribbean Branch of the Chartered Institute of Arbitration (Ciarb).

1. Introduction to Mediation (In person 18 October 2024)

This course provides you with an understanding of the general principles of mediation, enabling you to understand the background to mediation, its process and procedure, and its relationship to other forms of dispute resolution. The course is ideal if you are just starting out on your ADR career and, on successful completion of the assessment, you will be eligible to apply for Associate (ACI Arb) membership of Ciarb. The course has no academic or experience pre-requisites other than proficiency in the English language. The course is delivered in two half-days online or in one full day in person. The assessment is an online multiple-choice test. The cost is a minimum of US\$300 plus expenses (see Costs and Viability below).

2. Introduction to International Arbitration (Online 16 & 18 July 2024)

This course provides you with an understanding of the general principles of international arbitration, enabling you to understand the background to international arbitration, its process and procedure, and its relationship to other forms of dispute resolution. The course is ideal if you are just starting out on your ADR career and, on successful completion of the assessment, you will be eligible to apply for Associate (ACI Arb) membership of Ciarb. The course has no academic or experience pre-requisites other than proficiency in the English language. The course is delivered in two half-days online or in one full day in person. The assessment is an online multiple-choice test. The cost is a minimum of US\$300 plus expenses (see Costs and Viability below).

3. Module 1 - Commercial Mediation (not being offered in 2024)

This course further develops your knowledge and understanding of mediation, enabling you to gain a good understanding of the mediation process and the core skills required to be an effective mediator. The course is ideal if you are keen to develop your ADR career and practice as a mediator. On successful completion of the assessment, you will be eligible to apply to become a Member (MCI Arb) of Ciarb and a Ciarb Accredited Mediator. The course has no academic or experience pre-requisites other than proficiency in the English language, but you may find prior completion of the Introduction to Mediation course useful in assisting understanding of the subject area. The course is delivered in five full days in person. The assessment is an in person, one-day, practical test of your mediator skills. The cost is a minimum of US\$1,400 plus expenses (see Costs and Viability below).

4. Module 1 - Law, Practice and Procedure of International Arbitration (Online 17 Aug – 16 Nov 2024)

This course further develops your knowledge and understanding of international arbitration, enabling you to gain a good understanding of the legal principles, processes, practice and procedure of international arbitration, when applying the UNCITRAL Model Law, regional arbitration law and the UNCITRAL Arbitration Rules. The course is ideal if you are keen to develop your ADR career and understand international arbitration as a party, party representative, witness or arbitrator. On successful completion of the assessment, you will be eligible to apply to become a Member (MCI Arb) of Ciarb. The course has no academic or experience pre-requisites other than proficiency in the English language, but you may find prior completion of the Introduction to International Arbitration course useful in assisting understanding of the subject area. The course is delivered, over a three-month period, in thirteen half days online or in seven full days in person. The assessment is an online, home-based, written assignment to be completed in two days. The cost is a minimum of US\$800 plus expenses (see Costs and Viability below).

5. Accelerated Route to Membership in International Arbitration (not being offered in 2024)

This course is a fast-track assessment programme with no teaching content. The course is ideal if you already possess some detailed knowledge of the procedural elements of international arbitration, either by way of academic qualification or practical experience as a party or party representative, using regional arbitration law based on the UNCITRAL Model Law and the UNCITRAL Arbitration Rules. On successful completion of the assessments, including the Module 1 International Arbitration assessment, you will be eligible to apply to become a Member (MCI Arb) of Ciarb. The course is delivered over a two-week period in four half days online or over two full days in person. The assessment is an online, home-based, written assignment to be completed in two days. The cost is a minimum of US\$1,000 plus expenses (see Costs and Viability below).

6. Module 2 – Law of Obligations (not being offered in 2024)

This course provides you with an understanding of the relevant common law and civil law principles in the law of tort and the law of contract applicable in the resolution of disputes. The course is necessary if you are keen to develop your ADR career further and practice as a qualified mediator or arbitrator. On successful completion of the assessment, you will be eligible to progress on to Module 3. The pre-requisite for the course is that you have successfully completed a Module 1 assessment. The course is delivered, over a six-month period, in eighteen half days online or in nine full days in person. The assessment is an online, home-based, written assignment to be completed in two days. The cost is a minimum of US\$1,500 plus expenses (see Costs and Viability below).

If you are legally trained, you may be eligible to take the online Module 2 Exemption Test to progress on to Module 3.

7. Module 3 – Award Writing in International Arbitration (not being offered in 2024)

This course develops your knowledge and understanding of evidence and its analysis, enabling you to acquire the skills needed to write a reasoned and enforceable arbitration award. The course is necessary if you are keen to develop your ADR career further and practice as an international arbitrator. On successful completion of the assessment, you will be eligible to apply for Ciarb Fellowship (FCI Arb), unlocking eligibility to join Ciarb and other global dispute panels. The pre-requisite for the course is that you have successfully completed the Module 1 assessment in International Arbitration and the Module 2 assessment or the Module 2 Exemption Test. The course is delivered, over a six-month period, in nine half days online or over five full days in person. The assessment is an online, home-based, written practical test of your award writing skills to be completed in two days. The cost is a minimum of US\$1,200 plus expenses (see Costs and Viability below).

8. Accelerated Route to Fellowship in International Arbitration (not being offered in 2024)

This course is a fast-track assessment programme with no teaching content. The course is ideal if you already possess a minimum of 5 years' experience as a party representative or an arbitrator in international arbitration, using regional arbitration law based on the UNCITRAL Model Law and the UNCITRAL Arbitration Rules. On successful completion of the assessments, including the Module 3 International Arbitration assessment, you will be eligible to apply for Ciarb Fellowship (FCI Arb), unlocking eligibility to join Ciarb and other global dispute panels. The course is delivered over a two-week period in four half days online or over two full days in person. The assessment is an online, home-based, written practical test of your award writing skills to be completed in two days. The cost is a minimum of US\$1,500 plus expenses (see Costs and Viability below).

Costs and Viability

The costs given above are for guidance only and are the minimum costs of delivering the courses online, inclusive of administration, texts, tutoring and assessment. In person delivery of the courses will increase the minimum costs to include expenses depending on the location of the course, such as flights, accommodation, transport and per diems for tutors and assessors, meals and refreshments for participants, rental of classrooms and audio-visual equipment and any other miscellaneous costs necessary for delivery at the location.

Costs are based on a minimum of twelve candidates per course for Introduction and Module 1 courses and a minimum of eight candidates per course for Module 2 and Module 3 courses. Ciarb reserves the right to cancel any course where registration does not provide the minimum number of candidates required to make the course financially viable.

Ciarb Caribbean Branch currently is capable of offering all courses in person or online with the exception of Module 1 – Commercial Mediation and the Accelerated Route to Fellowship in International Arbitration, which are only offered in person.

Ciarb Caribbean Branch currently does not offer courses in domestic arbitration or construction adjudication but considers the training offered in international arbitration useful for persons who are keen to develop their ADR skills in either of those disciplines.

Should you wish to register for any of the courses being offered in 2024, or should you wish to register your interest in a course not being offered so that the Caribbean Branch can plan for the course in 2025, please fill out the registration form available on www.ciarbcaribbean.org and return it to info@ciarbcaribbean.org.